Supplemental Offer and Acceptance Program® (SOAP®): View & Respond to Offers

Main Residency Match

Users:
- Fully Unmatched or Partially Matched Applicants
**Note:** This **SOAP: View & Respond to Offers** guide explains how to complete this task using a desktop. The menu options are the same whether using a mobile device or desktop.

Applicants may receive offers in the Supplemental Offer and Acceptance Program (SOAP) through the NRMP’s Registration, Ranking, and Results® (R3®) system. Offers are issued in order of a program’s preference list and according to the number of unfilled positions remaining in the program. Applicants do not create preference lists during SOAP. Instead, applicants express their preferences by applying to programs using ERAS®.

There are three SOAP Offer Rounds. Each lasts 2 hours:

- Wednesday: 12:00 PM ET and 3:00 PM ET
- Thursday: 9:00 AM ET

In each Offer Round, applicants have two hours to accept or reject offers in the R3 system. Offers not accepted or rejected expire automatically.

**NOTE:** The steps explained in this guide are the same for each Round.

**Login:**
1. Enter the **Username** and **Password** you created for accessing the R3 system.
2. Click **Login**.

![Login Screen](image)
**Match Home Page:**
The Match Home page displays.

3. Click **SOAP → Offers**.

4. The **SOAP Offers** page displays.

5. **Banner Messages**: Provide details about whether offers have been generated, when offers will expire, and when the next SOAP Offer Round begins. These messages change throughout SOAP Rounds.
   
   **Note**: The example banner message displays details prior to the start of Round 1.

6. **Offer Tabs**: Provide details about the state of an offer. These details will change throughout SOAP Rounds based on applicant offers and decisions.
   
   a. **Accepted**: provides program details about any accepted offer(s).
   
   b. **Pending**: provides program details about any current available offer(s) and is where applicants **accept** or **reject** offer(s).
   
   c. **Rejected**: provides program details about any declined offer(s).
   
   d. **Expired**: provides program details about any expired offer(s).

7. The numbers in the parentheses indicate how many programs are in that offer category.

8. Clicking the down arrow provides program details.
SOAP Offers Page – No Offers:

1. The **banner message** indicates there are no offers and when the next SOAP Offer Round begins.

2. The **Offers** tabs contain no program details as this example applicant has no offers.
Viewing and Accepting Pending Offers:

1. The **Pending Offers** tab displays the number of offers the applicant received in the Round. Click the down arrow on the **Pending Offers** tab to view the offer(s).

2. Click **View Offer**.

3. The **Offer Details** page displays. Select a response:
   a. **Reject Offer**
   b. **Accept Offer**
   c. **Return** to the **View Offers** page.
4. To accept an offer, click Accept Offer and a pop-up displays. If you want to accept the offer, enter your password and click Accept. By accepting an offer, you enter into a binding commitment with the program to enter training.
   a. Click Cancel to return to the Offer Details page.

5. The Accepted Offers tab displays the program details.

Applicants who do not have a full course of training may continue in subsequent SOAP Rounds to attempt to secure a complementary position.
6. Once you have accepted an offer, your accepted offer(s) will display on the Match Home Page.
Rejected and Expired Offers:

1. For applicants who accept an offer in a SOAP Round, the R3 system automatically rejects any concurrent year offer and lists program details in the Rejected Offers tab.

2. Offers that are not accepted or rejected during the two-hour SOAP Round are listed in the Expired Offers tab.

An offer that is rejected or expires will not be extended to the applicant again in future SOAP Rounds.

NOTE: For all subsequent Rounds, follow the above steps to respond to offers.

The final Offer Round concludes at 11 AM ET Thursday. At that time, if you still have not secured a position, you can contact programs with unfilled positions directly. The final List of Unfilled Programs is available in the R3 system at 12 PM ET and includes programs that did not participate in SOAP.