The Role of the Osteopathic School Official (SO) in the Main Residency Match

LAURIE S. CURTIN, PH.D.
NRMP CHIEF POLICY OFFICER
JUNE 11, 2019
Match Participation Agreement: Important Policies for School Officials (SOs) to Know

The Registration, Ranking, and Results (R3) system: Responsibilities of the SO

Match Resources: Where SOs Find What They Need
Main Residency Match

- 44,600 registrants
- 38,000 applicants submitting program choices
- 5,600 programs
- 35,200 positions

Programs must be ACGME-accredited

Includes all specialties except Ophthalmology & Urology
Main Residency Match

- **Categorical (C):** PGY-1 positions in programs that provide the full course of training required for board certification in the specialties
- **Categorical (M):** primary care positions in medicine and pediatrics
- **Preliminary (P):** PGY-1 only positions in transitional or specialty programs
- **Advanced (A):** positions in specialty programs that begin the year after the Main Residency Match and subsequent to one or more years of preliminary training (PGY-2)
- **Physician (R):** positions in specialty programs that begin in the year of the Main Residency Match for physicians with prior graduate medical education
About the NRMP: Matching Programs

Specialties Matching Service
- 22 Matches
- 67 fellowship subspecialties
- 12,000 applicants
- 11,000 positions

Programs must:
- Be accredited by ACGME or another acceptable entity;
  or
- Be affiliated with an ACGME-accredited program in the
  core discipline; or
- Lead to certification and have oversight from an ABMS
  board

FAIR, EFFICIENT, TRANSPARENT, AND RELIABLE
About the NRMP: Board of Directors

Nineteen members including:

- Medical school deans
- Medical school student affairs deans
- Graduate medical education program directors
- 1 public member
- 3 resident physician/fellow directors
- 3 medical student directors

At-large call for nominations each fall

Two four-year terms of service

One two-year term of service
Match Participation Agreement
The Match Participation Agreement (MPA) outlines the policies and procedures, rights and responsibilities of all participants in the Matching Program. Tenets of the MPA of particular interest for medical school officials (SOs)

- Sponsored Applicants
- Communications
- SOAP
NEW! DO seniors become sponsored applicants in 2020 Match

Who is a sponsored applicant?

- An applicant who is a student enrolled in a medical school accredited by the LCME or COCA at the time of registration for the Match

How is sponsored applicant eligibility for the Match determined?

- Eligibility to participate in the Main Residency Match and enter GME on July 1 in the year of the Match is based on graduation requirements of the medical school

Section 5.1 of the MPA for Schools; Section 2.2.1 of MPA for Applicants/Programs
What position(s) can a sponsored applicant be offered?

- If any of an institution’s GME programs participates in the Main Match, all the institution’s programs, regardless of Match participation status, must offer positions to sponsored applicants through the Match or another national matching plan.

Section 5.1 of the MPA for Schools; Section 2.2.1 of MPA for Applicants/Programs.

Can a sponsored applicant be offered a position outside the Match?

- Withdrawing a sponsored applicant to accept a position outside the Main Match, even a preliminary position for a program that participates in another national matching plan, violates the Match Agreement.

Section 2.2.7 of the MPA for Schools.
What is the school officials’ role for sponsored applicants?

- Immediately revoke the school’s sponsorship and withdraw prior to the Rank Order List Certification Deadline any sponsored applicant who is ineligible to enter GME on July 1 in the year of the Match.
  - Applicant's' rank order list will not be used when the matching algorithm is processed.
  - Applicant will not be eligible to participate in SOAP unless applicant becomes eligible for GME by Wednesday prior to Match Week.

Can a sponsored applicant withdraw from the Main Match?

- A sponsored applicant may withdraw from the Main Match only through the applicant’s medical school official and only for pre-determined reasons.

Section 2.2.5 of the MPA for Schools; Section 2.4.1 of MPA for Applicants/Programs.
Match Agreement – Sponsored Applicants

What options exist for withdrawn sponsored applicants?

- Can submit applications to non-Match programs no earlier than 3:00 p.m. ET on Monday of Match Week
- Can accept a position outside the Match no earlier than 12:00 p.m. ET on Wednesday of Match Week *if* training will begin after July 1 and before February 1
- Are considered sponsored applicants if in the Match the following year

What about senior students with military appointments?

- School officials must withdraw prior to Rank Order List Certification Deadline those students who receive positions in U.S. military GME programs. Students are required to inform SOs of their military match status!

Section 2.2.5 and 2.2.6 of the MPA for Schools; Section 2.4.1 of MPA for Applicants/Programs

FAIR, EFFICIENT, TRANSPARENT, AND RELIABLE
The school must provide complete, timely, accurate, and up-to-date information to the NRMP about the school and its students & graduates.

All information the school reports about its students and graduates during the application, interview, and matching processes shall be complete, timely, and accurate. MSPE information that is false, misleading, incomplete, or not up-to-date is a violation.

- MSPE must include information pertinent to a program’s decision to rank an applicant, determine an applicant’s ability to satisfy program requirements, or adversely affect an applicant’s licensure status, visa status, or ability to begin training on time.

- School must amend or attach an addendum to a student or graduate MSPE if it no longer is accurate.

Section 6.8, MPA for Schools
Information submitted to the NRMP on the applicant rank order list is confidential. Applicants have the right to keep their rank order lists confidential and not to share them with any other individual or entity.

- School officials cannot ask, require, or otherwise pressure an applicant to disclose a rank order list to the medical school
- School officials can offer to review rank order lists to support students in the Match process.
- Students can choose voluntarily to share their rank order lists with medical school advisors

Section 6.9, MPA for Schools
SOAP-eligible unmatched applicants shall initiate contact with the directors of unfilled programs only through an ERAS application and shall refrain from any other contact until directors of unfilled programs initiate contact with them. Other individuals or entities shall not initiate contact on behalf of any unmatched applicant prior to directors of unfilled programs initiating contact, regardless of the initiator’s role in an institution or school.

After 3:00 p.m. eastern time on Monday and after receipt of an ERAS application, unfilled programs may initiate contact with unmatched SOAP-eligible applicants or an individual or entity acting on behalf of such applicants.

Section 7.3.1, MPA for Schools
If a medical school revokes its sponsorship of and withdraws from the Match a sponsored senior student because the student is ineligible to enter graduate medical education on July 1 in the year of the Match, (a) the student’s rank order list shall not be used when the matching algorithm is processed, and (b) the student will not be eligible to participate in the Match Week Supplemental Offer and Acceptance Program unless by 5:00 p.m. eastern time on the Wednesday prior to Match Week, the student becomes eligible to enter graduate medical education on July 1 in the year of the Match.

Section 2.2.5, MPA for Schools
Registration, Ranking, and Results (R3) system
Medical school officials and administrators are responsible for overseeing the Match process and to serve as the official spokesperson to the NRMP.

To ensure sponsored applicants complete the registration process and execute the Match Agreement, SOs and SAs

- Upload in the R3 system a list of the school’s sponsored applicants
- Manage student and graduate participation in the Match
- Verify eligibility of sponsored applicants to enter GME (algorithm and SOAP); verify graduation for prior graduates
New! for DO medical school officials

Uploading a student list containing names of sponsored applicants can help the SOs and SAs identify seniors who have not yet registered for the Match. The R3 system compares registered applicants to the uploaded list and removes applicants as they register.

### R3 System – Verify Participation Status

#### FAIR, EFFICIENT, TRANSPARENT, AND RELIABLE

#### Verify Participation Status

- **My School:** Internal School of Medicine and Health Sciences - Test School
- **Role:** School Official
- **Username:** MicheleCarter

Cost medical schools must upload the names of all seniors students who would be expected to participate in the Match that year. The expectation for seniors who turn out to be eligible to participate is that they participate. This page provides a list of students who have been marked as not participating. At the bottom of the page, you will find instructions on what to do next.

#### Students Reported Who have Not yet Completed Registration for Match or been marked as Not Participating

<table>
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<tr>
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<th>DOB</th>
<th>Change Status</th>
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#### Total

- 35 students

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Students marked as Not Participating will not be allowed to register for the Match.
For the Main Residency Match, SOs and SAs access the Students and Graduates page in the R3 system to:

- Monitor applicants (both seniors and graduates) who have registered for the Match.
- Withdraw and reinstate sponsored applicants. (includes allopathic and osteopathic seniors)
- Edit and update applicant graduation dates

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<tr>
<th>MRID ID</th>
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SOs and SAs are required to verify the graduation credentials of their students and graduates in the R3 system. Only students and graduates who are eligible to enter graduate medical education (GME) on July 1 in the year of the Match can participate in the Match.

- **Graduation Credentials for Match Participation**: to be completed prior to the Rank Order list Certification Deadline.

- **SOAP Verification**: to be completed the week prior to Match Week. Only applicants for whom it is determined conclusively that they are ineligible for GME on July 1 should be prohibited from participating in SOAP.

## Students and Graduates

**Match Year:** 2018
**SOAP Eligibility:** Pending

There are 18 students who have completed Registration for the Match for this school. 9 additional applicants are still in INITIAL status. If these students are pending SOAP Eligibility, please review the applicant list and mark the appropriate SOAP Eligibility radio button for each applicant. When you are ready to save your updates, click the 'Save SOAP Eligibility' button.

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<th>AAMC ID</th>
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**Grad Date**
- Jun 2018
- Jun 2017
- Jun 2016

**Grad Verified?**
- Yes
- No

You have not loaded a list. If you would like to do so now, please click on the 'Load List' button.
## R3 System Reports

### Reports

- **Applicants SOAP Eligibility** (Available on Mar 11, 2019 11:00:00 AM)
- **Characteristics of Matched Seniors**
  - Download - Advance Data Tables (Available on Mar 14, 2019 08:00:00 AM)
  - Download - Blank Match Letter Template (Available on Mar 14, 2019 08:00:00 AM)
  - Download - Electronic School Match Results (Available on Mar 14, 2019 08:00:00 AM)
  - Download - List of Untitled Programs (Available on Mar 11, 2019 11:00:00 AM)
  - Download - Match Notification Letters (Available on Mar 14, 2019 08:00:00 AM)
- **Graduates Registered in the Match**
- **Institution and Program Violations**
  - Match Outcome of All Programs by State (Available on Mar 15, 2019 02:00:00 PM)
  - Match Results for Previous Graduates (Available on Mar 14, 2019 08:00:00 AM)
  - Match Results for Seniors (Available on Mar 14, 2019 08:00:00 AM)
- **Non-Participating Students**
R3 System Reports: Match Process

- Characteristics of Matched Seniors (if COMLEX/USMLE scores verified)
- Graduates Registered in the Match
- Non-Participating Students
- Registered Seniors Owing Fees
- Seniors Registered for the Match
- Seniors With Certified ROL
- Seniors With Certified ROL No Rank
- Seniors Without Certified ROL
- Withdrawn Seniors
- Withdrawn Applicants
- Institution and Program Violations
R3 System Reports

R3 System Reports: Match Week

- Unmatched Applicants Report (10:30 a.m. Monday)
- Applicants SOAP Eligibility (11:00 a.m. Monday)
- Download-List of Unfilled Programs (11:00 a.m. Monday)
- Regional Match Statistics by Specialty (11:00 a.m. Monday)
- SOAP Schools Report (12:00 p.m. Wednesday; real-time update for each SOAP Round)
- Download-Advance Data Tables (8:00 a.m. Thursday)
- Electronic School Match Results (8:00 a.m. Thursday)
- Download-Match Notification Letters (and blank template) (8:00 a.m. Thursday)
- Match Results for Seniors, Match Results for Previous Graduates (8:00 a.m. Thursday)
- Match Results for Previous Graduates (8:00 a.m. Thursday)
- Seniors Choices by Specialty (8:00 a.m. Thursday)
- Match Outcome for All Institutions by State (1:00 p.m. Friday)
Transition to Residency Conference
Plenary Session Speakers:

- **Dr. Ezekiel Emanuel**, Chair, Department of Medical Ethics, University of Pennsylvania School of Medicine, will share his thoughts on the challenge facing the American health care system today.

- **Dr. Helen Fisher**, Chief Scientific Advisor, Match.com, will discuss her *Fisher Temperament Inventory* and explain how knowledge of four basic biological styles of thinking and behaving can help build effective teams and spark innovation.

- **Dr. Lawrence Smith**, Dean, Donald and Barbara Zucker School of Medicine at Hofstra/Northwell, will address the importance of teaching medical students to provide compassionate care to patients.

[www.nrmpconference.org](http://www.nrmpconference.org)
Transition to Residency Conference

Key Themes:

UME-GME Hot Topics
- Single Accreditation System: impact on the Match and applicant trends
- Alternatives to USMLE Step 1 to screen applicants

Residency Prep
- Candid career counseling: when and how to guide students toward non-medical professions
- Preparing for residency: best practices in the UME-GME hand-off

Residency Selection
- Program director perspectives on interviewing & ranking applicants
- Transparency: what information do applicants want in the application & interview process?

Success in Residency
- Resilience: preventing burnout to keep residents engaged for a long career
- The intersection of medicine and technology: current trends and innovation

www.nrmpconference.org
Transition to Residency Conference

New this year!

Pre-Conference Workshop for program directors, coordinators, & GME office staff

- Learn about the matching algorithm and how to run a Match
- Explore the R3 system and discover how to do everything: registering, finalizing program quotas, creating reversions, entering/certifying ROLs, obtaining Match results
- Review Match policies and learn about common violations of the Match Participation Agreement
- How to prepare for Match Week and SOAP

Conference Fees:

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<th></th>
<th>On/before August 2</th>
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<tr>
<td>Pre-Conference ONLY</td>
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<td>Main Conference ONLY</td>
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www.nrmpconference.org