Ranking Applicants in the 2020 Main Residency Match®

JEANETTE L. CALLI, M.S.
CHIEF OF MATCH OPERATIONS
JANUARY 7, 2020
Agenda

• Match Calendar
• Quota Changes and Withdrawals
• Setting SOAP Participation
• Creating and Certifying a Rank Order List
• The Matching Algorithm
• Match Policies
• Q & A
Match Calendar

January 15, 2020:  Ranking Opens 12:00 p.m.

January 31, 2020:  Quota Change Deadline 11:59 p.m.

February 26, 2020:  Rank Order List (ROL) Certification Deadline 9:00 p.m.

* All times are Eastern Time
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 16, 2020</td>
<td>Match Week Begins</td>
<td>11:00 a.m.</td>
</tr>
<tr>
<td>March 19, 2020</td>
<td>SOAP® Concludes at</td>
<td>11:00 a.m.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>March 20, 2020</td>
<td>Match Day</td>
<td>1:00 p.m.</td>
</tr>
<tr>
<td>July 1, 2020</td>
<td>Training begins</td>
<td></td>
</tr>
</tbody>
</table>

* All times are Eastern Time
R3® System

All Returning Users

Applicants and Staff from Institutions, Hospitals, Programs, or Schools. If you have already created a Username and Password for a current Match, enter them here.

* Username: [Input Field]
* Password: [Input Field]

Login

NRMP Matching Services Around the Globe

VIDEO: How the Matching Algorithm Works
### Match Home Page

**Institution:** National Medical Center Test Institution - Washington, DC  
**Role:** Program Director  
**Username:** maddams

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You currently have 1 Active Program in the Match. Click a Program Description to manage the program.

<table>
<thead>
<tr>
<th>Program Description</th>
<th>NRMP Program Code</th>
<th>Program Status</th>
<th>Program Director</th>
<th>Reversions</th>
<th>Current Quota</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Surgery</td>
<td>100044000</td>
<td>ACTIVE</td>
<td>Morticia Addams (Pledged on Dec 20, 2019)</td>
<td>D6 RD</td>
<td>10</td>
</tr>
</tbody>
</table>

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**2020**

- **Jan 15**: Rank order list entry begins at 12:00 noon ET for all users.
- **Feb 26**: Rank Order Deadline and deadline to withdraw from the Main Residency Match. Rank order lists must be certified no later than 9:00 p.m. ET.
- **Mar 20**: Match Day! Match results released in RAS® system at 1:00 p.m. ET.

Click here for the complete Main Residency Match Calendar.
Quota Changes & Withdrawals

- Quota is the number of positions to be filled in the Match.
- Quota information rolls over from the previous Match for each program.
- The Program Director (PD) is responsible for confirming the program’s quota, making any changes, or withdrawing the program.
- The PD must be registered before the Quota Change Deadline to review or change the quota.
- The Institutional Official (IO) is responsible for approving all quota changes and withdrawals.
Joint A-P and Reversions

Joint Advanced-Preliminary

- Link an advanced (A) program with a preliminary (P) program to create a full course of training for applicants.
- Only applicants ranking the A program on their primary ROL can rank the joined P program on the attached supplemental ROL.
- Must be entered and approved by January 14th, before ranking opens.

Reversions

- Donate unfilled positions in one program or track to another during the matching process.
- Reversions do not roll over. Must be created and approved by the ROL Certification Deadline.
Setting SOAP Participation

• PDs can set their SOAP participation indicator beginning on January 15, when ranking begins.

• Programs electing to participate in SOAP agree to accept applications ONLY through ERAS and offer positions ONLY through SOAP.

• Programs electing not to participate in SOAP are prohibited from extending offers until after SOAP concludes on Thursday of Match Week.
Setting SOAP Participation

Pending Program Change Requests

<table>
<thead>
<tr>
<th>Change Requested By:</th>
<th>Change Type</th>
<th>Old Value</th>
<th>New Value</th>
<th>Change Request Date</th>
<th>Change Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morticia Adams</td>
<td>SOAP Participation</td>
<td>P</td>
<td>Y</td>
<td>20 Dec 2019 02:46:18</td>
<td>PENDING</td>
</tr>
</tbody>
</table>
Creating a Rank Order List (ROL)

- Ranking function opens at 12:00 p.m. ET on Wednesday, January 15.
- ROLs can be entered by either the PD or PC but the PD is responsible for certifying the list.
- Applicants are ranked in order of preference.
- Multiple methods are available in the R3 system to enter and edit a ROL.
Add by AAMC or NRMP ID

Program Name: General Surgery
Program Type: Clinical
Program Status: RANKING

ACGME Program Code: 1440123956
SOAP Participation: Yes

You may add Applicants to the list by entering their NRMP ID or AAMC ID below, searching for them on the “Find & Add Applicants” tab, or entering multiple IDs in the “Import Applicant List” tab.

Click, drag and drop the icons in the “Drag & Drop” column to move an Applicant’s rank.
Select the red X on any Applicant record below to delete them from the list.

<table>
<thead>
<tr>
<th>Rank</th>
<th>Applicant Name</th>
<th>Medical School</th>
<th>Status</th>
<th>NRMP ID</th>
<th>AAMC ID</th>
<th>Remove</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Potter, Harry</td>
<td>Indiana University School of Medicine</td>
<td>ACTIVE</td>
<td>N0585174</td>
<td>5324795</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Applicant NRMP ID or AAMC ID</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Find & Add Applicants

- You may add applicants to the list by entering their NRMP ID or AAMC ID below, searching for them on the "Find & Add Applicants" tab, or entering multiple IDs in the "Import Applicant List" tab.
- Click, drag, and drop the icons in the "Drag & Drop" column to move an applicant's rank.
- Select the red "x" on any applicant record below to delete them from the list.

⚠️ You have unsaved changes! Click "Save" to maintain the current rank order.

<table>
<thead>
<tr>
<th>Drag &amp; Drop</th>
<th>Rank</th>
<th>Applicant Name</th>
<th>Medical School</th>
<th>Status</th>
<th>NRMP ID</th>
<th>AAMC ID</th>
<th>Remove</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>1</td>
<td>Howard, Julia</td>
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<td>314763932</td>
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<td>ACTIVE</td>
<td>N0585174</td>
<td>53214795</td>
<td></td>
</tr>
</tbody>
</table>

- Cancel Changes
- Save
- Search my List
- Print
- Delete All

- Cancel Changes
- Save
- Search my List
- Print
- Delete All

3

Applicant NRMP ID or AAMC ID

Add Applicant & Save
**Importing Applicants**

You may add Applicants to the list by entering their NRMP ID or AAMC ID below, searching for them on the "Find & Add Applicants" tab, or entering multiple IDs in the "Import Applicant List" tab. Click, drag and drop the icons in the "Drag & Drop" column to move an Applicant's rank. Select the red X on any Applicant record below to delete them from the list.

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<tr>
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<th>Status</th>
<th>NRMP ID</th>
<th>AAMC ID</th>
<th>Remove</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Howard, Julia</td>
<td>Touro University California College of Osteopathic Medicine</td>
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<td>N0666482</td>
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<td>X</td>
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<tr>
<td>2</td>
<td>Potter, Harry</td>
<td>Indiana University School of Medicine</td>
<td>ACTIVE</td>
<td>N0585174</td>
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<tr>
<td>3</td>
<td>Khuri, Anisha</td>
<td>Morehouse School of Medicine</td>
<td>ACTIVE</td>
<td>N0666242</td>
<td>63471899</td>
<td>X</td>
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<tr>
<td>4</td>
<td>Jones, Aaron</td>
<td>Nova Southeastern University College of Osteopathic Medicine</td>
<td>ACTIVE</td>
<td>N0664732</td>
<td>20974136</td>
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</tr>
</tbody>
</table>

Cancel Changes | Save | Search my List | Print | Delete All

Applicant NRMP ID or AAMC ID

Cancel | Clear Contents | Upload Applicants & Save List
Other Features

You may add Applicants to the list by entering their NRMP ID or AAMC ID below, searching for them on the "Find & Add Applicants" tab, or entering multiple IDs in the "Import Applicant List" tab.

- Click, drag and drop the icons in the "Drag & Drop" column to move an Applicant's rank.
- Select the red X on any Applicant record below to delete them from the list.

<table>
<thead>
<tr>
<th>Drag &amp; Drop</th>
<th>Rank</th>
<th>Applicant Name</th>
<th>Medical School</th>
<th>Status</th>
<th>NRMP ID</th>
<th>AAMC ID</th>
<th>Remove</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>1</td>
<td>Howard, Julia</td>
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<td>53214793</td>
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<tr>
<td></td>
<td>3</td>
<td>Khatri, Anisha</td>
<td>Morehouse School of Medicine</td>
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<tr>
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<td>4</td>
<td>Jones, Aaron</td>
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<tr>
<td></td>
<td>5</td>
<td></td>
<td>Applicant NRMP ID or AAMC ID</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Certifying the ROL

**Program Rank Order List**

- **Institution:** National Medical Center Test Institution - Washington, DC
- **Role:** Program Director
- **Username:** wednesday
- **Institution Status:** ACTIVE
- **Program Name:** General Surgery
- **Program Type:** categorical
- **Program Status:** CERTIFIED
- **Match Year:** 2019
- **NRMP Institution Code:** 1000
- **ACGME Inst Code:**
- **NRMP Program Code:** 1000440C2
- **ACGME Program Code:** 1440123456
- **SOAP Participation:** Yes

## Program Rank Order List

<table>
<thead>
<tr>
<th>Rank</th>
<th>Applicant Name</th>
<th>Medical School</th>
<th>Status</th>
<th>NRMP ID</th>
<th>AAMC ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Howard, Julia</td>
<td>Texas University California College of Osteopathic Medicine</td>
<td>ACTIVE</td>
<td>N0568482</td>
<td>31475932</td>
</tr>
<tr>
<td>2</td>
<td>Potter, Harry</td>
<td>Indiana University School of Medicine</td>
<td>ACTIVE</td>
<td>N0565174</td>
<td>53214795</td>
</tr>
<tr>
<td>3</td>
<td>Khate, Anushka</td>
<td>Morehouse School of Medicine</td>
<td>ACTIVE</td>
<td>N0605242</td>
<td>63471899</td>
</tr>
<tr>
<td>4</td>
<td>Jones, Aaron David</td>
<td>Nova Southeastern University College of Osteopathic Medicine</td>
<td>ACTIVE</td>
<td>N0604732</td>
<td>25874136</td>
</tr>
</tbody>
</table>
The Matching Algorithm

The algorithm is applicant proposing - the process begins with an attempt to match an applicant to the program ranked #1 by that applicant.

A tentative Match occurs if the program also ranked the applicant:

- and the program has unfilled positions OR
- the program is filled but the applicant is ranked higher than another applicant already matched tentatively to the program.
How the Algorithm Works
There is NO match if:
- the applicant did not rank the program, OR
- the program did not rank the applicant, OR
- the program and applicant ranked each other but the program filled with other applicants more preferred by the program.

Matches are FINAL when:
- the algorithm completes its cycle through all applicant rank order lists and tentative matches are confirmed.

Couples match when:
- the algorithm is able to place BOTH partners in their highest ranked pair of programs on the primary list.
Reversions?

- Donate unfilled positions in one program or track to another during the matching process.
- The donor program reverts a specific number of its positions to a receiver program.
- The rank order list of the recipient program is used to fill the donated positions.
- Positions revert to the receiver program only if they do not fill from the donor program’s ROL.
Ranking Tips

• Rank only applicants who meet institution and program appointment requirements.
• Placing an applicant on your ROL creates a binding commitment if a match occurs.
• Rank applicants in the order of your true preference.
• The program director is responsible for certifying the ROL or editing a certified ROL.
• NRMP will not enter or modify rank order lists.
Match Policy

• All In Policy
  • Any program registering for the Main Residency Match must register and attempt to fill all positions through the Match or another national matching plan.
  • Does not include PGY-2 or higher positions in specialties accredited to begin only at the PGY-1 level.
  • Off-cycle training must begin before February 1.
• Restrictions on Persuasion
  • Programs cannot request applicants to reveal ranking preferences or the names, specialties, geographic locations, or other identifying information about programs to which they have or may apply.
  • Be sure all institution staff who participate in interviews, decision-making, or who can speak for the program are aware of policies.
Questions?